

## **AGREEMENT**

Between  
**Clarkson University, Potsdam, New York, USA**  
and  
**University of Rijeka, Rijeka, Croatia**

### **1. Objective**

Clarkson University and University of Rijeka agree to cooperate in the following program activities:

- a) the exchange of faculty and scientific personnel to promote cooperation in research and teaching
- b) the exchange of selected undergraduate students for studies up to one year in length.
- c) the exchange of administrative personnel to promote mutual interest and professional development
- d) the organization of conferences, seminars, workshops and activities of mutual interest

### **2. Duration of the Agreement**

This Agreement shall be effective for five years from the date signed and is to be automatically renewed for further five year periods unless either party gives notice of termination not later than six months prior to the expiry of the Agreement. The terms of this Agreement may be amended at any time subject to mutual written agreement by both parties.

### **3. Liaison and Administration**

Each university shall appoint a coordinator for this Agreement and keep the other university informed as to the name and address of that person.

#### **4. Activities**

The two institutions agree to encourage and foster the following types of activities:

##### **a) Faculty and Personnel Exchanges**

Each university agrees to welcome visiting faculty members and personnel from the other institution. Neither institution is obliged to provide financial support for such visitors. However, each agrees to provide some form of office space, library privileges and other normal assistance. Each university will also, where needed, assist in immigration formalities and in finding suitable rental accommodation. If visiting faculty are invited to do some teaching they will be paid at the regular rate for part-time instructors.

##### **b) Student Exchanges**

Each year, each university may nominate up to four students, to spend an academic year or semester at the other university, for a total of four semester places. The host institution may reject any student not considered appropriate.

- Students participating in an exchange will pay tuition at their home institution.
- No tuition fees will be required of exchange students at the host university.
- If a student withdraws from the program prematurely, the withdrawal and refund policies of the student's home university shall apply.
- Travel arrangements, all expenses, including room and board, and the acquisition of all necessary student visas, residence permits, health insurance coverage and the like are the responsibility of each exchange student.
- The full range of services normally available to foreign students enrolled at the host institution e.g. health services, counseling, academic advising, food and meal services and housing assistance, etc. shall be made available to an exchange student. The cost for these services provided by the host institution are to be born by the individual student.
- Exchange students will be subject, during their stay, to the general academic regulations of the host institution.

b) **Student Exchanges cont'd**

- Each exchange student shall normally remain in the host institution for one academic session. The student will receive guidance and counselling from a faculty member of the host establishment.
- Each institution will award credits according to performance and academic results. Both institutions agree to a "transfer of credits" of the grades and course credits earned by their students while at the other institution. The ways and means of this transfer remain under the sole authority of each institution for its own degree.
- The host institution will inform the home institution of the academic results of the exchange students.
- Each institution will undertake to facilitate the processing of exchange students with its respective immigration authorities.

c) **The Organization of Other Academic Activities**

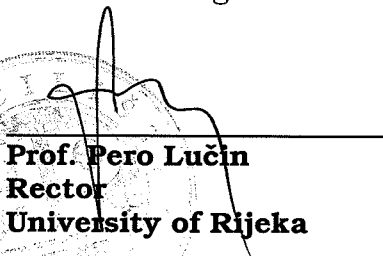
The two universities agree to cooperate in the development of other academic activities such as,

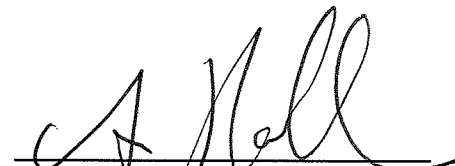
- (i) the exchange of scientific, technical and other data.
- (ii) research projects of mutual interest.
- (iii) the holding of symposia, conferences, workshops, or other meetings on topics of mutual interest.

Any commitment of resources by either institution will require review and approval by each university.

**5. Signatures**

The following signatures are affixed as acknowledgement and notification of the terms of this agreement.

  
\_\_\_\_\_  
**Prof. Pero Lučin**  
**Rector**  
**University of Rijeka**  
*RIJEKA, MARCH 5, 2014*  
\_\_\_\_\_  
Date of signature

  
\_\_\_\_\_  
**Anthony G. Collins**  
**President**  
**Clarkson University**  
*April 1, 2014*  
\_\_\_\_\_  
Date of signature

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**UNIVERSITY OF RIJEKA**  
**AND**  
**CLARKSON UNIVERSITY**

**University of Rijeka, Rijeka, Croatia; and  
Clarkson University, Potsdam, New York, USA**

Individually a party and collectively parties to this Memorandum.

The parties believe that:

1. Mutual benefit can be derived from scholarly interaction, cultural interchange, co-operative research and other forms of academic collaboration;
2. The parties regard the following areas of cooperation as desirable and feasible:
  - (i) Exchange of students and academic staff members;
  - (ii) Collaborative research and possible exchange of academic papers;
  - (iii) Mutual assistance in the preparation of seminars, conferences and workshops;
  - (iv) Exchange of academic publication materials or other information;
  - (v) Co-operation in training projects for specified areas of development;
  - (vi) Opportunities for other forms of co-operation, such as the delivery of award and non-award courses;
3. The terms of specific areas of cooperation shall be further considered and agreed upon in writing by the parties prior to the initiation of any particular activity.
4. Any specific program will be subject to mutual consent, availability of funds and approval of both parties.
5. The parties agree that this Memorandum of Understanding is not a formal legal agreement giving rise to any legal relationship, rights duties or consequences, but it is only a definite expression and record of the purpose of the parties to which the parties are bound in honour only.
6. This Memorandum of Understanding will be effective when both parties have signed this Memorandum and shall remain in force for a period of five years unless it is mutually agreed otherwise.



*RIJEKA, MARCH 5, 2014*  
.....  
Date

A large, stylized handwritten signature in black ink, which appears to be 'Anthony G. Collins'. Below the signature, the text 'Anthony G. Collins', 'President', and 'Clarkson University' is printed.

.....  
Anthony G. Collins  
President  
Clarkson University

*March 25, 2014*  
.....  
Date