

Jasmina Diković-

Pošiljatelj: Grazia Martucci <grazia.martucci@culturaedintorni.org>
Poslano: 18. lipnja 2020. 18:53
Primatelj: Grazia Martucci
Predmet: Apply for internship in Italy

Dear,

My name is Grazia Martucci, head of International Relations Department of Cultura e Dintorni and Exact Malta

Cultura e Dintorni is an Italian agency, located in Italy, Martina Franca in Puglia region.

http://www.culturaedintorni.org/en_GB/

The agency is dedicated to the management of European mobility projects, especially under Erasmus + programs, Youth Guarantee; to internship in companies for young people and training course for teachers; to the support work for European projects but also to tourism promotion and improvement of Puglia. Cultura e Dintorni cooperates with several partners from all over Europe, with public organizations and private companies of Puglia that welcome young guests from all over Europe for training or internship.

We intend to offer your students an internship position (1 to 6 months) from September 2020 in the Marketing department with CULTURA E DINTORNI agency. The qualifications for the position are:

- knowledge of language (Spanish and/or English and/or Russian)
- strong communication, interpersonal and presentation skills
- proficient in MS Word and Excel
- positive attitude
- work cooperatively with a wide range of personalities
- motivated

Duties and responsibilities include:

- contacting institutions to promote our company and services.
- Data entry
- Web network contents (Facebook, Twitter, Youtube)
- groups involvement activities (administration tasks, preparation of documents...)
- writing or translate texts

We cannot offer the students a minimum amount to cover food and transfer costs but we will be very happy to introduce them to our work and Italian language too!

I look forward to discussing this with your students.

Should you need any further information, please do not hesitate to contact me.

Best regards



cultura
e dintorni

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