

**YUFE Staff Program**  
**Explore our first YUFE Mobility & Training Offers**

**26 November 2020**

***Newcomers: the publishing process - dealing with peer review comments***

***Training description:*** We'll go through some tips and tools which can be used to guide through the process of dealing with and responding to each comment. We'll also go through some of the emotional aspects of dealing with peer review comments, and what to do if you think your paper has been reviewed unfairly.

Name of the organizing institution: University of Essex

*Target audience: Academics*

Date and Time (CEST): 26 November 2020, 16:00 - 17:00

Deadline for registration: 25 November 2020

*Read more:* To book your place email [develop@essex.ac.uk](mailto:develop@essex.ac.uk) providing your full name, job title, institution name and email address.

\* \* \*

**3 December 2020**

***Analytic Storytelling***

***Training description:*** Analytic Storytelling is a storytelling method for people working with complex content. As a researcher you have to collect, analyze, and structure complex information into a coherent story. But you also have to communicate all your findings, be it in the form of a presentation, a paper, or funding application.

Name of the organizing institution: University of Antwerp

*Target audience: PhD students*

Date and Time (CEST): 3 December 2020, 10:00 / 17 December 2020, 10:00

Deadline for registration: 3 November 2020

*Read more:* [//www.uantwerpen.be/en/centres/antwerp-doctoral-school/doctoral-study-programme/training-offer/course-offer-ads/4500ads012/](https://www.uantwerpen.be/en/centres/antwerp-doctoral-school/doctoral-study-programme/training-offer/course-offer-ads/4500ads012/)

\* \* \*

**YUFE Staff Program**  
**Explore our first YUFE Mobility & Training Offers**

**7 December 2020, 10:00**  
**Creating a scientific poster**

**Training description:** *In this workshop we will show you how to build up a strong scientific poster, step by step. A poster that is clear, that is actually being read by your audience and that adds value for both you and your audience.*

*Name of the organizing institution: University of Antwerp*

*Target audience: PhD students*

*Date and Time (CEST): 7 December 2020, 10:00*

*Deadline for registration: 19 November 2020*

Read more: [//www.uantwerpen.be/en/centres/antwerp-doctoral-school/doctoral-study-programme/training-offer/course-offer-ads/4500ads014/](http://www.uantwerpen.be/en/centres/antwerp-doctoral-school/doctoral-study-programme/training-offer/course-offer-ads/4500ads014/)

\* \* \*

**7 December 2020**  
**Excel: conditional formatting**

**Training description:** *Conditional formatting allows automatically applied formatting such as colours, icons, and data bars, to one or more cells, highlighting specific data in your spreadsheet. Naming cell ranges vs convert to table; Inserting spark lines; Using pre-set conditional formatting rules; Modifying pre-set rules, and Use formulas to create conditional formatting rules*

*Name of the organizing institution: University of Essex*

*Target audience: All staff*

*Date and Time (CEST): 8 December 2020, 15:00 - 17:00*

*Deadline for registration: 7 December 2020*

Read more: To book your place email [develop@essex.ac.uk](mailto:develop@essex.ac.uk) providing your full name, job title, institution name and email address

\* \* \*

**YUFE Staff Program**  
**Explore our first YUFE Mobility & Training Offers**

**8 December 2020**

**Gender Equality in Academia**

***Training description:** Staff training will address different issues related to gender equality in academia and research such as disparity in access to leadership positions, principles of gender-sensitive academic communication and implicit biases leading to stereotypical behaviours and consequently resulting in underrepresentation of women in academia.*

*Name of the organizing institution: University of Rijeka*

*Target audience: Non-academics (staff of different profiles: student admission officers, support services, HR officers, librarians, etc.)*

*Date and Time (CEST): 10/11 December 2020, 12:00*

*Deadline for registration: 7 December 2020*

*Read more: [//uniri.hr/en/vijesti/yufe-staff-training-gender-equality-in-academia/](https://uniri.hr/en/vijesti/yufe-staff-training-gender-equality-in-academia/)*

\* \* \*

**10/11 December 2020**

**Grow your network with purpose**

***Training description:** In this workshop, you will learn networking strategies that you can personalise to enable you to your strengths and connect with people you actually like. You will learn how you can leverage LinkedIn to maintain and expand your network with purpose. How to start conversations that build real connections.*

*Name of the organizing institution: University of Antwerp*

*Target audience: Postdoctoral researchers*

*Date and Time (CEST): 15 December 2020, 09:00*

*Deadline for registration: 1 December 2020*

*Read more: [//www.uantwerpen.be/en/projects/talent-center-early-career-research/training-programme/](https://www.uantwerpen.be/en/projects/talent-center-early-career-research/training-programme/)*

\* \* \*

**YUFE Staff Program**  
**Explore our first YUFE Mobility & Training Offers**

**15 December 2020**

**Box: an introduction to file storage**

**Training description:** Get an overview of how Box works to securely manage, share and access your documents, images and other content from anywhere. This session will cover logging in using your Essex credentials; files and folders; collaboration; Box drive; and training resources.

Name of the organizing institution: University of Essex

Target audience: All staff

Date and Time (CEST): 16 December 2020, 15:00 - 16:00 / 12 January 2021, 15:30 - 16:30

Deadline for registration: 15 December 2020 / 11 January 2021

Read more: To book your place email [develop@essex.ac.uk](mailto:develop@essex.ac.uk) providing your full name, job title, institution name and email address

\* \* \*

**16 December 2020 / 12 January 2021**

**Excel: conditional formatting**

**Training description:** You'll create a PivotTable and learn how to summarise, sort and formatting data in your PivotTables. You'll apply some conditional formatting and manipulate your PivotCharts to produce different outputs. Creating a PivotTable; Configuring a PivotTable; Pivoting a PivotTable; Sorting/filtering data; Changing the data field summary and Creating and manipulating Pivot charts.

Name of the organizing institution: University of Essex

Target audience: All staff

Date and Time (CEST): 18 December 2020, 12:30 - 14:30

Deadline for registration: 17 December 2020

Read more: To book your place email [develop@essex.ac.uk](mailto:develop@essex.ac.uk) providing your full name, job title, institution name and email address

\* \* \*

**YUFE Staff Program**  
**Explore our first YUFE Mobility & Training Offers**

**18 December 2020**

**Assertive Communication Skills**

**Training description:** *Being assertive makes a difference to the way you feel about yourself and how others see you. It can improve the quality of your relationships; demonstrating you have confidence in yourself and respect for others. Through discussion and practical exercises, you'll learn strategies that you can use in your everyday life.*

Name of the organizing institution: University of Essex

Target audience: All staff

Date and Time (CEST): 20 January 2021, 11:30 - 15:00

Deadline for registration: 19 January 2020

Read more: To book your place email [develop@essex.ac.uk](mailto:develop@essex.ac.uk) providing your full name, job title, institution name and email address

\* \* \*

**20 January 2021**

**Managing and developing your career**

**Training description:** *If you're keen to develop your career but not sure where to start, this workshop will give you to opportunity to discover what your strengths and skills are and where you need to develop. You will come away with your own personal development and action plan.*

Name of the 5organizing institution: University of Essex

Target audience: All staff

Date and Time (CEST): 28 January 2021, 12:00 – 17:30

Deadline for registration: 27 January 2020

Read more: To book your place email [develop@essex.ac.uk](mailto:develop@essex.ac.uk) providing your full name, job title, institution name and email address

\* \* \*

**YUFE Staff Program**  
**Explore our first YUFE Mobility & Training Offers**

**28 January 2021**  
**→ Language Café**

**Training description:** *Café International - informal round table for international researchers (English/German)*

Name of the organizing institution: *University of Bremen*

Target audience: *All interested YUFE Staff*

Date and Time (CEST): *Wednesdays from 16:00 - 17:00, September 2020 to June 2021*

Deadline for registration: *Ongoing* Read more: [//www.uni-bremen.de/en/research-alliance/welcome-center/eventsOngoing](https://www.uni-bremen.de/en/research-alliance/welcome-center/eventsOngoing)

**→ Framework for University-Community Engagement – TEFCE Learning Journey**

**Training description:** *With the community engagement (re)emerging as a policy priority in higher education, these four 2-hour interactive webinars offer participants an opportunity to find out first hand how a university can implement innovative policy tools for mapping, institutional self-reflection and development of community engagement.*

Name of the organizing institution: *University of Rijeka*

Target audience: *non-academics (HEPROs - Higher Education Professionals)*

Date and Time (CEST): *23 October 2020, 6 November 2020, 20 November 2020, 11 December 2020*

Deadline for registration: *19 October 2020*

Read more: [//uniri.hr/en/vijesti/yufe-staff-trainingframework-for-university-community-engagement-tefce-learning-journey/23](https://uniri.hr/en/vijesti/yufe-staff-trainingframework-for-university-community-engagement-tefce-learning-journey/23) Oct / 6 Nov 20 Nov / 11 Dec

**→ Financial and Non-Financial Methods of Valuing your Start-up**

**Training description:** *The training program will look at the financial and non-financial methods of valuing a start-up. Moreover, the training will indicate methods of pre- and post-money company valuation.*

Name of the organizing institution: *University of Cyprus*

Target audience: *Researchers, Administration Staff*

Date and Time (CEST): *23 November 2020, 16:00 - 18:00*

Deadline for registration: *23 November 2020*

**YUFE Staff Program**  
**Explore our first YUFE Mobility & Training Offers**

Read more: [//www.cyec.org.cy/acceleration-program/start-up-valuation/](http://www.cyec.org.cy/acceleration-program/start-up-valuation/)

\* \* \*

**23 November 2020**  
**Flipped Classroom for Higher Education**

**Training description:** This staff training approaches different aspects of implementing Flipped Classroom at your HEI in 3 modules and extra resources for further self-study. 1. What is Flipped Classroom? 2. Planning your Flipped Classroom 3. What to do in the contact meetings (face-to-face or online)? Extra materials: topics related to Flipped Classroom

Name of the organizing institution: University of Eastern Finland

Target audience: All interested YUFE staff

Date and Time (CEST): 24 November / 1 + 8 December 2020, 13:00 - 15:00

Deadline for registration: 17 November 2020

Read more: [//registration.contio.fi/uef/Registration/Login?id=2096-T\\_2096-2510/](http://registration.contio.fi/uef/Registration/Login?id=2096-T_2096-2510/)