

INSTRUCTIONS FOR UKRAINIAN STAFF MEMBERS IN ORDER TO OBTAIN FINANCIAL SUPPORT FOR TEACHING / TRAINING AT THE UNIVERSITY OF RIJEKA

Based on the Decision of Rector Prof. Snježana Prijić-Samaržija, dated 16.5. 2022, (CLASS: 990-01/22-04/01, REG. NO.: 2170-57-04-22-17) the mobility of Ukrainian staff members for teaching / training at the University of Rijeka can be financed from the funds of current Erasmus KA131 projects.

Eligibility criteria for mobility participants from Ukraine:

- Employment status at the Ukrainian HE institution in the moment of escape from Ukraine due to Russian aggression.

Eligible activities:

- Staff mobility for teaching (STA) or training (STT) at the University of Rijeka
- Academic staff can apply for staff mobility for teaching assignment, while both academic and non-academic staff can apply for staff mobility for training.
- In cases when sending institution cannot be involved in mobility activities due to war, the University of Rijeka shall organise the mobility by itself.

Application

- The participants first apply to the University of Rijeka – HE institution where they intend to carry out the mobility. Applications/requests are sent to the following e-mail: international@uniri.hr.
- Interinstitutional agreement is not required.
- Nominations are not required.
- The University of Rijeka member institution checks the eligibility according to documentation provided by the mobility participant.
- The examples of acceptable documentation proving the staff employment status at the Ukrainian HE institution: payrolls, diplomas/certificates (for the purpose of defining the specialization areas), work contracts, statements, issued by the relevant Ukrainian HE institution or authority.

Staff Mobility Agreement for Teaching / Training

- Staff Mobility Agreement for the purpose of Teaching / Training is signed between the participant and the University of Rijeka member institution.

Funding

- The University of Rijeka shall allocate financial support to staff members on the "first come first served" basis, and after the University of Rijeka member institution informs the International Mobility Centre that they will host the staff member for teaching / training mobility.
- Financial support can be granted only for the mobility period for the purpose of teaching or training at the University of Rijeka.
- Financial support can be granted for a minimum of 5 days and a maximum of 10 days of mobility at the University of Rijeka.
- The number of financial grants that will be provided by the University depends on available funds within Erasmus KA131 projects.

- Staff members and the University of Rijeka will sign the contract on financial support within Erasmus program, in accordance with instructions of the European Commission and Agency for mobility and EU programs, obtaining the Erasmus staff status.
- Individual support for staff members amounts 140 EUR per day.
- If the staff member receives financial support for the same activity within CEEPUS program, he/she cannot apply for the Erasmus financial support.

Please contact international@uniri.hr for further information.

International Mobility Centre / Erasmus
University of Rijeka