

**LIFELONG LEARNING PROGRAMME DESCRIPTION FORM**

**Professional development programmes aligned with the CROQF**

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| GENERAL INFORMATION ABOUT THE LIFELONG LEARNING PROGRAMME |
| ***Programme title*** |       |
| ***Program type*** | Professional development programme aligned with the CROQF |
| ***Skills Acquired through the Programme*** (According to the Skills Catalogue) |  |
| ***Programme Holder*** |       |
| ***Programme Provider(s)*** |       |
| ***Programme Coordinator***  |  |

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| 1. **INTRODUCTION**
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| *1.1. Reasons for Launching the Programme* |
|       |
| *1.2. Assessment of Relevance Considering Labour Market Needs in the Public and Private Sector* |
|       |
|  *1.2.1. Connection with the Local Community (Economy, Entrepreneurship, Civil Society)* |
|       |
|  *1.2.2. Alignment with the Requirements of Professional Associations (Recommendations)* |
|       |
|  *1.2.3. List Potential Partners/Users Outside the Higher Education System Who Have Expressed Interest in the Programme* |
|       |
| *1.3. Institutional Strategy for Lifelong Learning Programme Development (Alignment with Institutional Strategy)* |
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| *1.4. Other Important Data – As Deemed Relevant by the Proposer* |
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| 1. **GENERAL SECTION**
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| * 1. *Sector to which the programme belongs – according to the CROQF Regulation*
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| *2.2. Name of the Lifelong Learning Programme* |
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| *2.3. Programme level according to CROQF (Level 5 CROQF (referring to higher education) and above), considering the set(s) of learning outcomes on which the Programme is based* |
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| *2.4. Volume in Credits (ECTS)* |
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| *2.5. Knowledge, skills, and abilities acquired upon completion of the Programme – according to the set(s) of learning outcomes (SIU) and the set(s) of competencies (SKOMP) on which the Programme is based* |
| *SIU (Name(s) and Link(s))* | *Individual Learning Outcomes from SIU* | *SKOMP (Name(s) and Link(s))* | *Individual Competencies from SKOMP* |  |
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| *SIU – Set of Learning Outcomes**SKOMP – Set of Competencies* |
| *2.6. Programme duration* |
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| *2.7. Admission Requirements for Students* |
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| *2.8. Programme Completion Requirements* |
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| *2.9. Method for Monitoring Programme Quality and Success (Link to Applicable Procedures)* |
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| *2.10. Planned Programme Review Date* |
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| **Annex 1: Material and Personnel Requirements for Program Implementation** |
| **Annex 2: Financial Plan** |

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| 1. **PROGRAMME DESCRIPTION**
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| * 1. *3.1. List of Courses and/or Modules (if applicable) with Number of Teaching Hours and ECTS Credits (Table 1.)*
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| **LIST OF COURSES/MODULES** |
| MODULE | COURSE | COURSE HOLDER | L | E | S | ECTS |
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|  |  |  |  |  |  |
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*Note: For each course, a course description (Table 2) must be prepared.* |
| *3.2. Programme Structure, Attendance Schedule, and Student Obligations* |
|       |
| *3.3. Method of Programme Delivery (It is possible to foresee multiple delivery methods)* |
| [ ]  classroom teaching[ ]  online *teaching*[ ]  hybrid teaching |
| *3.3.1. Justify the Purpose of Online or Hybrid Programme Delivery.* |
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| *3.3.2. Justify the Existence of Conditions for Online or Hybrid Programme Delivery (Availability of Distance Learning Systems, Infrastructure, etc.)* |
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| *3.5. Language of Instruction* |
| [ ]  Croatian[ ]  English[ ]  other:­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| *3.7. Possibility of Recognition of Previously Acquired Learning Outcomes Achieved As:* |
| [ ]  formal learning[ ]  non-formal learning[ ]  informal learning |

Table 2. Course Description

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| GENERAL INFORMATION |
| *Course Holder* |       |
| *Course Title* |       |
| *ECTS* |       |
| *Type and Number of Teaching Hours* | Lectures | Exercises | Seminars |
|       |       |       |
| *Course Delivery in a Foreign Language (specify language)* | [ ]  YES :       *(specify language)*[ ]  NO |
| COURSE DESCRIPTION |
| *1.1. Course Objective* |
|       |
| *1.2. Expected Learning Outcomes* |
|       |
| *1.3. Course Content – Linked to Learning Outcomes* |
|       |
| *1.4. Admission Requirements for the Course (if applicable)* |
|       |
| *1.5. Anticipated Teaching Delivery Method* |
| [ ]  classroom teaching[ ]  online *teaching*[ ]  hybrid teaching*1.5.1. Teaching Delivery:* |
| Classroom Teaching | Online Teaching |
| [ ]  lectures[ ]  seminars and workshops [ ]  exercises [ ]  fieldwork[ ]  individual assignments [ ]  multimedia and online resources[ ]  laboratory work[ ]  mentorship[ ]  other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  lectures[ ]  seminars and workshops [ ]  exercises [ ]  individual assignments [ ]  multimedia and online resources [ ]  mentorship[ ]  other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| *1.6. Student obligations* |
|       |
| *1.7. Monitoring student work (add categories as needed)* |
| *Class attendance* |  | *In-class activities*  |  | *Seminar paper* |  | *Experimental work* |  |
| *Written exam* |  | *Oral exam* |  | *Essay* |  | *Research* |  |
| *Project* |  | *Continuous knowledge assessment* |  | *Report (Presentation)* |  | *Practical work* |  |
| *Portfolio* |  |  |  |  |  |  |  |
| *1.8. Assessment and evaluation of student work* |
|       |
| *1.9. Required reading (at the time of programme proposal submission)* |
|       |
| *1.10. Additional reading (at the time of programme proposal submission)* |
|       |