## FORM FOR AMENDMENTS AND ADDITIONS TO A LIFELONG LEARNING PROGRAMME

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| GENERAL INFORMATION ABOUT THE LIFELONG LEARNING PROGRAMME | |
| *Programme title* |  |
| *Programme type*  *(select the programme type)* | 1. Lifelong Learning Programmes with ECTS Credits   1. Differential Programme 2. Professional Development Program Based on an Accredited Study Programme 3. Professional Development Programmes with ECTS Credits   2. Lifelong Learning Programmes without ECTS Credits  3. Programmes by Authorized Bodies   1. Programmes by Authorized Bodies with ECTS Credits 2. Programmes by Authorized Bodies without ECTS Credits |
| *Programme field*  *(science/arts)* |  |
| *Programme level*  *(if applicable)* |  |
| *Programme volume (ECTS credits)* |  |
| *Programme duration* |  |
| *Programme holder* |  |
| *Programme provider/s* |  |
| *Programme manager* |  |
| *Accreditation Date* |  |

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| TYPE OF AMENDMENTS AND ADDITIONS |
| * 1. *Type of proposed amendments and additions in accordance with the Ordinance on Lifelong Learning (article 15 of the Ordinance)* |
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| 1. **JUSTIFICATION OF THE REQUEST FOR AMENDMENTS AND ADDITIONS[[1]](#footnote-1)** |
| *2.1. Reasons and explanation for the amendments and additions to the programme* |
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| *2.2. Assessment of the purpose and relevance of the amendments and additions[[2]](#footnote-2)* |
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| *2.3. Other important information if applicable – in the opinion of the proponent.* |
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| 1. **DESCRIPTION OF THE OBLIGATORY AND/OR ELECTIVE COURSES WITH AMENDMENTS AND ADDITIONS** |
| *3.1.* *List of Obligatory and Elective Courses (and/or modules, if applicable) that are subject to changes, including the number of hours of active teaching required for their delivery and the number of ECTS credits (Table 1)*  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **LIST OF COURSES/MODULES** | | | | | | | | **Semester/trimester** (if applicable): | | | | | | | | MODULE | COURSE | COURSE HOLDER | L | T | S | ECTS | |  |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |
| * 1. *Each course/module description (Table 2:) L – Lectures, T – Tutorials, S – Seminars.*  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | General Information | | | | | | | | | | | | *Course holder* | |  | | | | | | | | | | *Course**title* | |  | | | | | | | | | | *ECTS credits* | |  | | | | | | | | | | *Type of instruction and number of hours* | | Lectures | | | Tutorials | | | Seminars | | | |  | | |  | | |  | | | | *Course delivered in a foreign language (choose and specify the language)* | | YES:      *(specify the language)*  NO | | | | | | | | | | *Semester*  *(if applicable)* | |  | | | | | | | | | | Course Description | | | | | | | | | | | | *3.2.1. Course objective(s)* | | | | | | | | | | | |  | | | | | | | | | | | | *3.2.2. Expected learning outcomes of the course* | | | | | | | | | | | |  | | | | | | | | | | | | *3.2.3. Course content – connected to the learning outcomes* | | | | | | | | | | | |  | | | | | | | | | | | | *3.2.4. Course enrollment requirements (if applicable)* | | | | | | | | | | | |  | | | | | | | | | | | | *3.2.5. Planned Method of Instruction Delivery* | | | | | | | | | | | | Classroom-based teaching instructions  Online teaching instructions  Hybrid teaching instructions  *3.2.5.1. Methods of Delivery*   |  |  |  | | --- | --- | --- | | *Classroom-based teaching instructions* | *Online teaching instructions* | *Hybrid teaching instructions* | | Lectures  Seminars and Workshops  Tutorials  Field Work  Individual Assignments  Multimedia and Online Resources  Laboratory Work  Mentorship  Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Lectures  Seminars and Workshops  Tutorials  Individual Assignments  Multimedia and Online Resources  Mentorship  Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Lectures  Seminars and Workshops  Tutorials  Field Work  Individual Assignments  Multimedia and Online Resources  Laboratory Work  Mentorship  Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | *3.2.6. Student obligations* | | | | | | | | | | | |  | | | | | | | | | | | | *3.2.7. Mentoring[[3]](#footnote-3) students’ work (additional categories may be added if necessary)* | | | | | | | | | | | | *Class attendance* |  | | *In-class activities* |  | | *Seminar paper* |  | | *Experimental work* |  | | *Written exam* |  | | *Oral exam* |  | | *Essay* |  | | *Research* |  | | *Project* |  | | *Continuous knowledge assessment* |  | | *Report (Presentation)* |  | | *Practical work* |  | | *Portfolio* |  | |  |  | |  |  | |  |  | | *3.2.8. Assessment and evaluation of student work* | | | | | | | | | | | |  | | | | | | | | | | | | *3.2.9. Methods of quality assurance ensuring the achievement of expected learning outcomes* | | | | | | | | | | | |  | | | | | | | | | | | |

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| **4. EXPLANATION OF CHANGES IN PROGRAMME DELIVERY** | |
| **Explanation of the purpose of delivering the programme online or in a hybrid format**  (e.g., ensuring broader access and availability of the programme to new or wider groups of participants, etc.) |  |
| **Explanation of infrastructural and technical prerequisites**  (e.g., provide Internet access, computer equipment, the IT system that enables distance learning, etc.) |  |

## *4.1. List of obligatory and elective courses (and/or modules, if applicable) that are subject to changes, including the number of hours of active teaching required for their delivery and the number of ECTS credits, for modules/courses in which changes to the method of delivery are being made*

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| MODULE | COURSE | HOLDER | L | T | S | ECTS |
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| **MODULE / COURSE** |  | |
| **Planned Method of Delivery for the Module/Course**  **NOTE:** If a programme includes multiple modules/courses, the method of delivery must be specified for each individually. | | |
| |  |  |  | | --- | --- | --- | | *Classroom-based teaching instructions* | *Online teaching instructions* | *Hybrid teaching instructions* | | Lectures  Seminars and Workshops  Tutorials  Field Work  Individual Assignments  Multimedia and Online Resources  Laboratory Work  Mentorship  Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Lectures  Seminars and Workshops  Tutorials  Individual Assignments  Multimedia and Online Resources  Mentorship  Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Lectures  Seminars and Workshops  Tutorials  Field Work  Individual Assignments  Multimedia and Online Resources  Laboratory Work  Mentorship  Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **Justification of the method of delivery** *(if necessary – e.g., in programmes involving fieldwork or laboratory instruction)* | | |
| **Explanation of the Planned Method for Monitoring and Assessment of Student Work** *(in cases where changes occur in the delivery of distance or hybrid learning)* | |  |

Note:

If the amendments and additions to the programme include staff changes and/or financial changes, the following attachments must be submitted:

**Annex 1: Material and Personnel Requirements for Programme Implementation**

**Annex 2: Financial Plan**

1. If the amendments relate to Programme delivery, Section 4 must also be completed. [↑](#footnote-ref-1)
2. For example, an assessment of the purposefulness with respect to labour market needs in the public and private sectors, etc. [↑](#footnote-ref-2)
3. For each method of monitoring student work, indicate the corresponding share of ECTS credits allocated to each activity, ensuring that the total number of ECTS credits matches the credit value of the course. Use empty fields for additional categories. [↑](#footnote-ref-3)