

INSTRUCTIONS FOR INCOMING STAFF FROM ENTERPRISES

INVITED TO TEACH AT THE UNIVERSITY OF RIJEKA WITHIN ERASMUS

Invited incoming staff from enterprises may apply to the University of Rijeka (in further text: UNIRI) for **Erasmus+ grant for teaching mobility** at the University of Rijeka.

Invited staff from enterprises invited to teach at UNIRI may be **employed in any public or private organisation** (not awarded with an *ECHE - Erasmus Charter for Higher Education*) in an EU Member State, Norway, Iceland, Liechtenstein, Macedonia, Turkey and Serbia.

For example, such organization can be: a public or private, a small, medium or large enterprise; a public body at local, regional or national level; a social partner or other representative of working life, including chambers of commerce, craft/professional associations and trade unions; a research institute; a foundation; a school/institute/educational centre; a non-profit organization, association, NGO; a body providing career guidance, professional counselling and information services.

In the case of staff mobility from an enterprise to UNIRI, **the mobility is arranged by an invitation letter issued by the UNIRI member institution** (faculty/academy/department) to the staff member of the enterprise and **by teaching programme**.

Invited staff from enterprises will receive **Erasmus+ grant** as a contribution to their costs for travel and subsistence during the period abroad.

Minimum duration of invited incoming staff mobility is **1 day**.

The candidate can apply for Erasmus+ grant to the UNIRI International Mobility Centre by submitting:

1. Application form (in English)
2. Invitation letter from the UNIRI member institution (faculty / academy / department)
3. Employment status certificate (candidate cannot be employed by a higher education institution)
4. Mobility agreement for teaching signed by all sides
5. CV (in English).

Please, send your application to the e-mail: international@uniri.hr, with reference in the e-mail subject: Invited incoming staff from enterprises.

Contact for all additional information:

International Mobility Centre

University of Rijeka

international@uniri.hr